RAF Recovery Application Form 2020 FAA
Form Preview

Applicant Details

* indicates a required field

Applicant location eligibility check - do this first

Applicant Primary Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

IMPORTANT: Applicant location eligibility check.

Only locations in areas classified MMM 2 and above are eligible for the Regional Arts Fund.

Please search your address on the Australian Government's Health Workforce Locator

https://www.health.gov.au/resources/apps-and-tools/health-workforce-locator/health-workforce-locator

1. Select MMM 2019

2. Enter your address

3. Click 'search location'

4. Note the MMM number of your location

What is the applicant MMM based on street (primary) address *

MMM 1 Ineligible Location

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The applicant location you have entered is not eligible for the Regional Arts Fund because it is in an area classified as MMM 1.

For more information about the classification system please see the Department of Health's [MMM Fact sheet](#)

About the applicant

Applicant - who is the grant for? *
○ Individual   ○ Organisation
Organisation Name

First Name   Last Name

Applicant Contact - who should we contact about the grant? (if different from above)
○ Individual   ○ Organisation
Organisation Name

Title   First Name   Last Name

Applicant Contact Position/ Role

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Applicant Primary Website

Must be a URL.

What Type of Applicant are you?
○   Company Limited by Guarantee
○   Incorporated Association
○   Unincorporated Community Group
○   School
○   Individual
○   Local Government

Does the applicant have an ABN? *
○ Yes
○ No

Applicant ABN

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Auspice Organisation Details

Applicants who do not hold their own ABN will need to have an organisation to auspice their grant.

An auspice is a legally constituted organisation that will take financial responsibility for a grant if awarded. The auspice body is responsible for accepting the grant monies on behalf of the grant recipient, paying the grant monies to the grant recipient and ensuring, to the best of its ability, that the funds are used for the purpose for which the grant is intended.

It is recommended that grant recipients enter into a written agreement with their nominated auspice body highlighting respective rights and responsibilities.

To be able to auspice your project, the auspice organisation must be an incorporated association or a company limited by guarantee and hold an ABN. An example of an incorporated association is a local council, a local arts council or local sports club. You may be able to find a suitable auspice organisation at www.acnc.gov.au .

Auspice *
○ Individual   ○ Organisation
Organisation Name

First Name   Last Name

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.
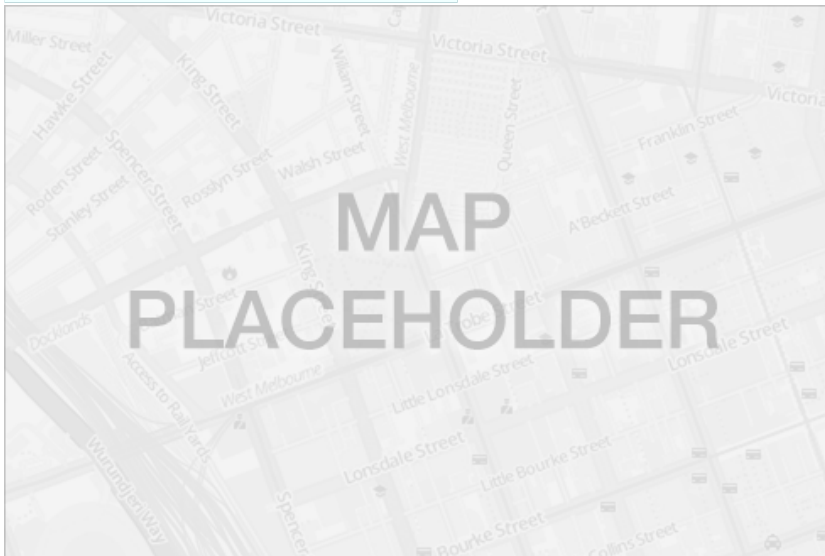
Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Auspice Contact Role in Organisation *

Auspice Primary Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Auspice Primary Phone Number *

Must be an Australian phone number.

Auspice Office Phone Number

Must be an Australian phone number.

Auspice Primary Website

Must be a URL.

RAF Recovery Project Details

* indicates a required field

About the Project

RAF Recovery grants are designed to meet the medium-term recovery needs of artists, organisations and communities. Projects in this program should focus on activities that assist in recovery from the impacts of COVID-19.

Project activities could include creative recovery projects, training programs, operational recovery plans, asset purchase or replacement (up to $5000) and the development of risk plans and emergency operating procedures and responses.

Project Title *

Use the title to tell us what you want the money for

Project Summary - Provide a brief outline of your RAF Recovery project (we may edit this for publishing purposes) *

Word count:
Must be no more than 100 words.
Must be 100 words or less. Do not refer to or attach additional information to this section

Start Date *

Must be a date and no earlier than 1/1/2021.

End Date *

Must be a date and no later than 30/6/2024.

Project Rationale

What is the need you are trying to address? Why is the project required? *

Word count:
Must be no more than 150 words.

What will you do? What are the activities that will happen as part of this project? *

Word count:
Must be no more than 200 words.

Describe the benefits and relevance to participants, audience and community (Community refers to both geographic community and community of practice). *

Word count:
Must be no more than 200 words.

Project Timeline

Activity	Person/s responsible	Timing	$ cost
			Must be a dollar amount.
			$

Project plan total cost

Total

$

This number/amount is calculated.
There is a budget template later in the application.

Project Budget

* indicates a required field

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Total Amount Requested. *

$

Must be a whole dollar amount (no cents).
What is the total financial support you are requesting in this application?

Cash Budget

In this section please list all sources of cash income and all items of cash expenditure.

Income	$	Expenditure	$
RAF Recovery Grant	$		$

In the cash budget above is there any cash income provided directly from the applicant? If no, put '0' *

$

Must be a dollar amount.
Excluding GST

Cash Budget Totals

Total Cash Income Amount	**Total Expenditure Amount**	**Income - Expenditure** *
$	$	$
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated. Must balance to '0'

In kind support

Sometimes an organisation or group might offer to help you by providing something you require for your project at no cost (e.g. venue hire, volunteer hours, donations of materials). This is referred to as an 'in kind contribution' and has a value or cost that can be shown in your project budget.

When an artist is taking a cut in fees to do the project, show the balance of their contribution as 'in-kind' so that the value of their input is properly represented. If you expect the project administration to take 50 hours but only request payment for 20 of these – show the remaining 30 hours as an in-kind contribution.

This is also an opportunity to provide further evidence of how your partners will be supporting you with in-kind support.

Volunteer hours should be priced at $55 per hour for skilled labour and $33 per hour for unskilled labour.

List of In kind Contributions

Type of support	Provided by	$	Upload here any notes or evidence of support
		$	

In the list above is there any in kind support provided directly by the applicant? If no, put '0' *

$

Must be a dollar amount and at least 0.
Excluding GST

Total In Kind Contributions

Total In Kind

$

This number/amount is calculated.

Total Applicant Contribution *

$

This number/amount is calculated.

Total Project Cost *

$

This number/amount is calculated.
What is the total budgeted cost (dollars) of your project?

Leveraged Income *

$

This number/amount is calculated.
Total contributions from other sources (besides applicant and RAF)

Who is involved in the Project?

* indicates a required field

Working with First Nations Cultural Content and Communities

In your application you must show how you will acknowledge First Nations cultural and intellectual property if you say that you will be using First Nations cultural material. You will also need to show how you have consulted with community and gained permission to proceed.

Does the applicant identify as an Aboriginal or Torres Strait Islander person/ organisation?

○ yes
○ no

Will you work with Aboriginal and Torres Strait Islander artists or communities on this project?

○ yes
○ no

Evidence of support

If you are not a First nations applicant and you wish to work with First nations Cultural Materials or Communities, please upload evidence of support from First Nations people, organisation or community as evidence of support for your work in this area.

Upload here:
Attach a file:

Working with Children and Vulnerable persons

Where a project involves children and/or vulnerable persons Regional Arts Australia requires that applicants provide all necessary police and other background checks, as required by the relevant legislation in the State or Territory in which the activity takes place (project location).

In **Queensland** legislation requires that people who wish to work with or volunteer with children complete a compulsory Working with Children Check. The check seeks to protect children from harm by requiring people to undertake a criminal history check before they start work in an organisation. If your project happens outside of **Queensland** you will need to comply with the legislation in that jurisdiction.

Does your project (at any stage) involve working with children and young people aged under 18 years?

○ yes
○ no

Please list all personnel who will be working with children and/ or vulnerable persons

Declaration - Working with Children

I confirm that (if this project is funded) I will ensure compliance with relevant legislation or guidelines, and keep records of the appropriate checks for any other personnel, not listed above, (paid or volunteer) who will be working with vulnerable people. *

○ Yes

List of personnel involved

Name	Role in Project	Paid or volunteer	CV or other supporting document to confirm involvement

Partnerships

Name of Project Partner	Partner type	Evidence of Partner Support for Project

RAF Objectives

* indicates a required field

RAF Objectives

In this section we ask you to articulate how your project meets the Objectives of the Regional Arts Fund and the additional objectives of the RAF Recovery Boost.

The objectives of the Regional Arts Fund are to support and promote participation in, and access to, arts and culture in regional and remote Australia by:

- **Encouraging and supporting sustainable economic, social and cultural development in regional communities;**
- **Developing partnerships and networks which leverage financial and/or in-kind support for specific projects and encourage ongoing collaboration;**
- **Developing audiences and broadening community engagement with the arts; and**
- **Increasing employment and professional development opportunities for, and raise the profile of, regional and remote artists.**

The following principles will be applied to the assessment of the RAF Recovery stream:

- **Community confidence (evidenced by connectivity) "increased or renewed community confidence"**
- **Creative confidence (evidenced by arts practice)**
- **Business confidence (evidenced by partnerships)**

How does the project encourage and support sustainable economic, social and cultural development in regional communities? *

Word count:
Must be no more than 100 words.

How does the project develop partnerships and networks which leverage support for projects and encourage ongoing collaboration? *

Word count:
Must be no more than 100 words.

How does the project develop audiences and broaden community engagement with the arts? *

Word count:
Must be no more than 100 words.

How does the project increase employment, professional development opportunities and profile of regional and remote artists? *

Word count:
Must be no more than 100 words.

How does the project meet the Recovery criteria of Community, Creative and Business confidence? *

Word count:
Must be no more than 200 words.

RAF Statistics

* indicates a required field

RAF Statistics

In this section we gather statistics about your project - **your answers here do not influence the assessment of the project -** it is merely for data collection purposes.

Project Location (town name) *

If the project takes place in multiple locations choose a primary location here. If outside Australia provide Town and Country.

Project Location (postcode) *

If the project takes place in multiple locations choose a primary location here. If outside Australia enter ''Overseas''.

Other project locations (if applicable)

If your project has multiple locations please provide a list of other locations, separated by commas

Project Type *
○ Arts project
○ Professional development for artists and arts workers
○ Community capacity building project
If your project is for asset purchase or replacement please select 'Professional Development for artists and arts workers'

Select the MAIN artform *

Primary Beneficiary *

If your project is for asset purchase or replacement please select 'artists and arts workers'

Projected Number Audience Members (Live) 1620 *

Must be a number.

How many people will attend your project live. If none, enter '0'.

Projected Number Audience Members (Digital) 1620 *

[   ]

Must be a number.
How many people will experience your project in digital format. If none, enter '0'.

Projected Number Participants (Live) 1620 *

[   ]

Must be a number.
How many people will participate in your project live. If none, enter '0'.

Projected Number Participants (Digital) 1620 *

[   ]

Must be a number.
How many people will participate in your project in digital format. If none, enter '0'.

Support Materials

Support Materials

You may wish to upload any support materials that will provide evidence of your practice, the viability of the project or support from partners or community.
Attach a file:

[   ]

Privacy Statement and Declaration

* indicates a required field

Privacy Statement

The information requested in this application form is to be used for the purposes of determining whether or not an individual or organisation is eligible for funding.

Flying Arts Alliance values your privacy. For details on how we collect, store and use information, you should review our Privacy Policy here or contact us for a copy.

I agree to the following:

The Australian Government stipulates that application details and applicant contact information may be provided to the Australian Government (including the Minister and the Department), Members of Parliament, Regional Arts Australia, and other Regional Program Administrators (such as Flying Arts Alliance) and may be published on the internet by any of them. This will include the applicant's name/organisation name, funded project description, funded amount, state/territory, location and electorate. This information may also be used for promotion and reporting purposes. The Directors of Flying Arts Alliance and their representatives may also use this information to conduct research so that we may

better understand community needs and can improve service delivery. I understand that my contact details may be provided to Members of Parliament.

*

○   yes

Declaration

I certify that:

1. I have read the Regional Arts Fund guidelines for the program that I am applying to.
2. All details supplied in this application and in any attached documents are true and correct to the best of my knowledge.
3. I understand the application will not be accepted if it is submitted late or subject to outstanding acquittals.
4. That the application has been submitted with the full knowledge and agreement of my organisation/group board.
5. I agree that I will contact Flying Arts Alliance immediately if any information provided in this application changes or is incorrect.
6. I understand that all applications are assessed by my industry peers and the decision is final.

Name
First Name   Last Name

Date of declaration

Must be a date.

Feedback

This is the end of the application form.

We would value any feedback you may have regarding our online grants application process. This information will not in any way be used to assess your application.

How was the application process? What worked? How can we improve?

Before you Submit…

Once you click **"Submit"** you will not be able to re-open your application form. We advise saving your application form and using the "**Download PDF**" button on the Review and Submit page to preview your application to make sure everything is correct and that you are happy with the content you are about to submit. Once you are ready, hit "Submit".

Thank you for applying to the Regional Arts Fund.